

**Hurricane Isabel
Incident Action Plan
6:00 PM 9/21/03**



**Operational Period
6:00 AM – 6:00 PM
Emergency Programs Division
NCDA&CS**

Team 3 Incident Action Plan and Situation Report
September 21, 2003
06:00 PM

I. NCDA&CS Incident Plan Overall Objectives

- Provide timely and coordinated response to minimize harm to NC's Agricultural community, Operations and Food Supply, and to facilitate recovery from the effects of Hurricane Isabel.
- Provide for the safety of all assigned incident personnel in the execution of all incident operations.
- Develop close collaboration and coordination with Agriculture industry and interests in North Carolina to identify issues that may arise as a result of the storm.
- Be prepared to respond on a department wide level to support tasks assigned to NCDA&CS through the SERT/NCEM addressing agricultural interests.
- Maintain a good understanding of the current storm situation and ability to forecast needs based on best current available information.
- Integrate NCDA&CS command structure with outside agencies both public and private to make effective and efficient use of resources available.

II. General Situation

In response to the declared state of emergency in coastal North Carolina, the NC Dept. of Revenue Motor Fuels Tax Division is suspending enforcement for the use of non-tax paid dyed fuel for highway use in Pamlico, Hyde, Dare, Tyrrell, Washington, Currituck, Camden, Perquimans, Pasquotank, Bertie, Hertford, Chowan, and Gates counties for a period of thirty days.

Status of crop and livestock losses

The CRC is coordinating several efforts to ascertain the status of the agriculture interests in the areas directly impacted by the hurricane. The heavily impacted areas have suffered extensive power loss, telephone outages and obstructed roads. Communication is also difficult, and in some cases, not possible at the present time.

Preliminary information suggests that the large animal livestock industries have fared reasonably well for such a massive storm. There have been limited reports of mortality, and the damage to facilities is less than expected.

Preliminary information on the poultry industry suggests that no serious losses have occurred as yet, however, the power is out and may stay out for some time. Many operators and processors have generators and can sustain themselves with alternate power. Where farmers do not have alternate power, poultry losses may grow over the next few days. Generator failures may become a problem as time goes on.

Crop losses are unknown at this point. Reports suggest that soybeans, cotton, tobacco and grain crops may be heavily impacted in some areas. Ground reports are being done to quantify losses. The counties that appear to have sustained levels of damage to agriculture that warrants further investigation are:

Currituck	Craven
Camden	Carteret
Pasquotank	Pamlico

Perquimans	Beaufort
Chowan	Dare
Gates	Hyde
Hertford	Tyrrell
North Hampton	Washington
Bertie	Martin

The major challenge today is power restoration. Information flow is improving, but not 100% by any means. All counties have been contacted and have provided information as to their status.

Status report on operations at the CRC

The Crisis Response Center is now operating under a Level 1 Activation status. The CRC operates under the state Incident Command System (ICS) and is coordinating and collaborating with the divisions of the NCDA&CS, as well as with the State EOC as a component of the NC SERT, and with other departments of state government.

The State Animal Response Team (SART) is also working within the CRC as a private partner to the department in an effort to closely coordinate and collaborate response capabilities. Under this arrangement, the SART is providing command and control for the county CARTs, the establishment and operation of the animal shelters in the impacted areas, animal search and rescue and coordination with the US Humane Society animal response team on standby in North Carolina.

The CRC is being staffed by the Multi-Hazard Task Force members and other employees provided by the divisions to assist with staffing needs. The CRC is operating 24 hours per day with three duty shifts. The CRC operates under the procedures provided in the NCDA&CS Crisis Response Center Operations Manual. Each CRC duty shift is composed of an Incident Commander, an operations, logistics, finance and planning section, staff augmentation as needed, industry representatives (as needed) and the SART.

The main telephone number for the CRC is 919-807-4320, Email intended for the CRC duty staff should be sent to: multi.hazard@ncmail.net

III. Incident Action Plan for Operational Period: 6 AM- 6PM, 9/21/03

A. OPERATIONS:

- No further industry conference calls are scheduled.

Continuing Action Items:

- Task staff in operations to submit 204 forms at end of shift/workday as appropriate and to log in and out appropriately
- Food Assessment reports from Food and Drug and Meat and Poultry Inspection will be monitored.
- Maps/databases of eastern counties to allow strategic planning of resources in CRC are tasked to ISS though Logistics:

Field Operations, Jim Tickel:

- When deployed, Assessment teams will report to Dr. Kirkland, Quinn, Huffman or Tickel as assigned. All requests for assistance will need to be routed through county em (EM 2000).
- Industry contacts will be made through usual day-to-day contacts (ie. Kirkland's and Quinn's inspectors and their usual contacts as well as through Jimmy Randolph, industry liaison).

Mortality/Disposal, Jimmy Kittrell:

- Plan for expected mortality including possible poultry, swine, and goat mortality in areas hit by high winds or flooding. Also plan for isolated incidents or other injury or mortality due to downed trees, damaged fencing and buildings – wrote up something.
- Develop transportation plan for hauling dead animals to rendering or landfill difficult

Food Assessment, Don Howell and Steve Wells:

Continue with damage assessments: respond as conditions in area allow.

SART

Shelter

- Team 1, along with personnel from Team 2 is now headed for Gates and Chowan County to assist with relocating adoptable dogs from the Chowan animal shelter and replenishing supplies. The teams will then head to Gates County to assist with capturing the stray dogs so that they can be housed at Chowan animal shelter.
The remainder of Team 2 and Team 3 are en route towards Virginia to perform assessments and determine needs.
- We will continue to monitor the situation in each county and prepare to respond as appropriate.

Search & Rescue, Phil Snyder: w/ Humane Society of the United States:

Respond to reports of animals in danger due to Hurricane Isabel and seek appropriate care and shelter.

Veterinary Services:

- Vet services will continue to try to contact the remaining vet hospitals to check their needs.
- Veterinarians will stand by to assist in the affected counties as the assessment teams report back.

Resolve the following:

- Determine what indemnity may be paid without a federal emergency declaration should there be substantial agricultural losses. (It was decided to not pursue this issue until the storm has past and assessments have been made.)

B. LOGISTICS:

- Continue to solicit and coordinate NCDA&CS staffing resources for the CRC and Field Staff for primary 0600 to 1800 staffing and reduced staffing 1800 to 0600. Provide supplemental staffing from 1200 to 2000 for at least the next two days.
 - Continue gathering information for the Critical Contact List.

- Continue to track all action requests on NCDA&CS Tracker System and adjust system as needs arise.
- Continue to monitor CRC Main Telephone (807-4320) and the EM2000 Tracker System
- Continue to notify NCEM EOC of number of CRC staff members planning to eat at the EOC: Breakfast (0630) by 0100, Lunch (1200) by 0800, and Dinner (1800) by 1300.
- Monitor Rendering Plants, Landfills, and Composters in Northeast North Carolina to determine their status, planned Operating schedules, pick-up and process capacities, and rates.
- Coordinate efforts with Safety, Medical Advisor, Operations, and Planning to assure staff is refreshed and alert.
- Continue generating maps of impacted areas, industries, and facilities.
- Provide requested information on specific locations, producers, and animal populations.

C. PLANNING:

- Develop Incident Action Plan for the next operational period.
- Develop Situation Report for the past operational period.
- Continue development of incident safety procedures and identify pertinent web-links for information, workers comp forms, etc.
- Continue development of Incident Communications Plan/Calling Tree protocols.
- Update wall charts detailing current action plans for Operations, Logistics, Planning, and Finance and enlarge posters for CRC.
- Log any suggested revisions/amendments to the EP DIV CRC Operations Manual received or developed during each duty shift
- Continue to monitor TASK TRACKER System for and enter task requests from other Sections into the system
- Continue to develop Q&A's list of frequently asked questions and answers to assist staff answering phones
- Continue development of demobilization procedures and form.

D. FINANCE:

- Follow up with Divisions to ensure prompt reporting of expenditures and time.
- Obtain a list of employees that are staying in hotels and report number of nights in order to estimate per diem expenses.
- EM 2000 licenses have been requested from Emergency Management with David Wray following up to expedite this issue. This is ongoing.
- Approval is needed from Legal on the submitted scope of work from SART.
- Obtain and enter all expenditure, costs, and employee time information on spreadsheets to create Finance Reports.

ATTACHMENTS:
1. INCIDENT TIMELINE

Thursday, September 18, 2003

Team 1

0600	0700	0800	0900	1200	1500	1600	1630
Briefing IAP Team	EOC Brief EM Liasion Gives Brief to EM	Daily Briefing Commissioner	Command Staff Meeting – IC- OPS-Logistics- Planning – Finance	Lunch	CART/SART Conference Call	Direct Ag Industry (Poultry/Swine Operations)	IAP Items to Planning Chief
1730		1800	1900	Team 2 2100	2400		
Command Staff Meeting IC-OPS-Logistics-Planning Finance		IAP Brief & Shift Change Meeting	EOC Brief EM Liasion Gives Brief to EM	Command Staff Meeting	Dinner/Snack		

Friday, September 19, 2003

Team 2		Team 3		Team 1	
0430	0530	0600	1200	1600	1800
IAP Items to Planning Chief	Command Staff Meeting – IC- OPS-Logistics- Planning – Finance	IAP Brief & Shift Change Meeting			

Saturday, September 20, 2003

2400	NO TEAM	0600	Team 2	2000	Skeleton
Minimal Shift – 2 Persons No Team					

Sunday, September 21, 2003

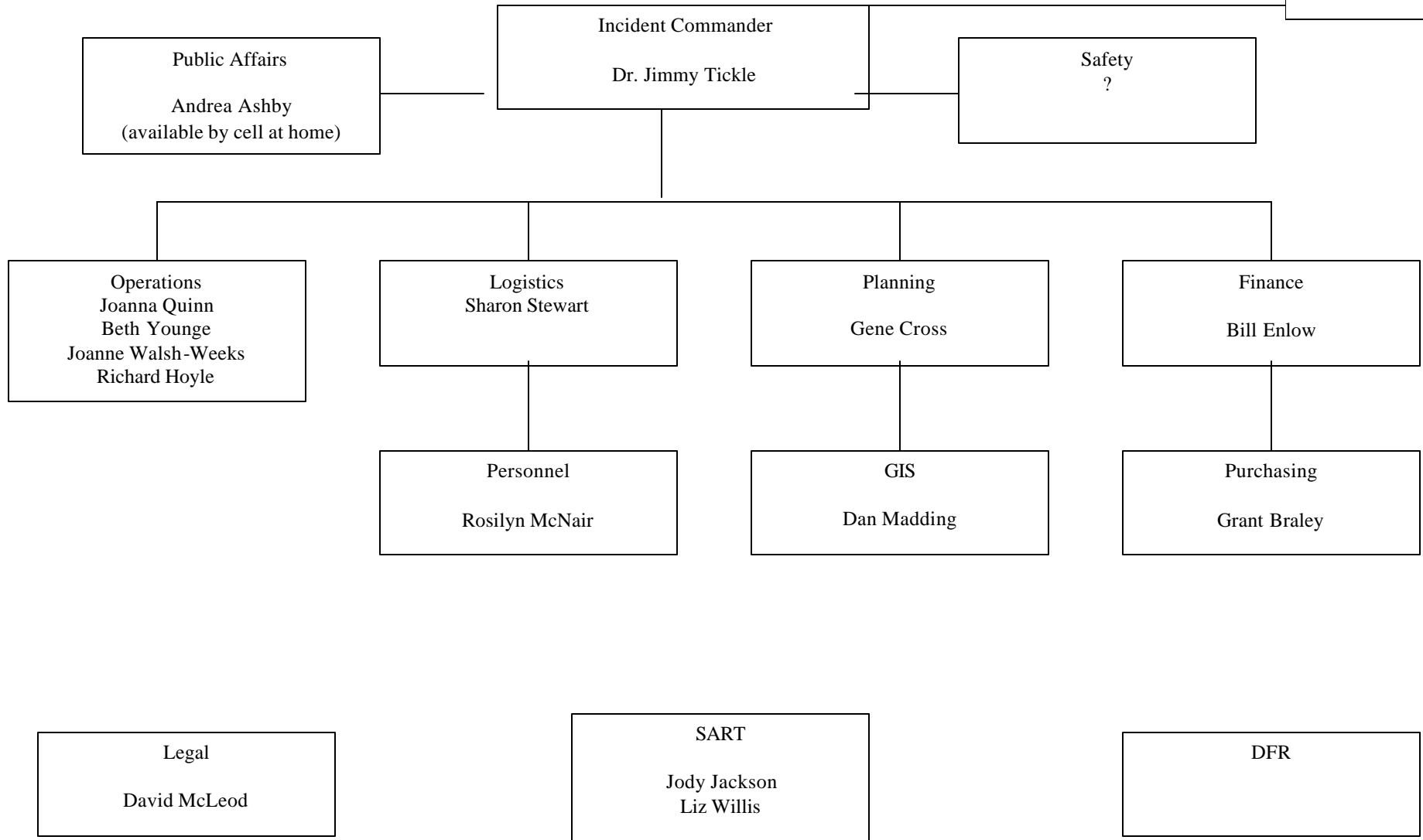
Monday, September 22, 2003

Tuesday, September 23, 2003

0600	Team 3	2000	0600	Team 1	2000	0600	Team 2	2000
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Isabel Incident Command Team #3 Sunday 9/21/03 06.00-20.00

NCEM EOC
George Chambless



Isabel Incident Command Team #1 Monday 9/22/03 06.00-20.00

